Summer hours are: Monday - Thursday 7am-5pm.

**2015 Summer Dorm Application**

**Group Name:** ________________________________

Reason for request:
- Complete a student Internship
- Attend a workshop on campus
- Attend a workshop in the community
- Other ________________________________

**Contact Person:** ________________________________

**Contact Information:** ________________________________

**Deposit:** A deposit is required to hold dorm rooms. 5 rooms or less--$50, Over 5 rooms--$200. **The deposit is non-refundable if this reservation is cancelled less than 2 weeks prior** to scheduled check-in.

**Rates:** Dorm rooms: $30 per person/per night; $25 cleaning fee per person /per stay
**Long Summer Stay Rates** for a minimum of 4 weeks or more: $400 per month/per person. $100 for each additional week (any part of the week); $75 cleaning fee per person/per stay.
One bedroom RA Suite: $50 per night; $50 cleaning fee with Long stay $600 per month $125 for each additional week (any part of the week); $75 cleaning fee.
**Special requests** must be approved by the Director of Student Housing. Call or email with any requests or questions.

**Minimum Charge Policy:** Two weeks in advance we need confirmation of final numbers to establish a **minimum charge**. Then if there are more people and we have the extra rooms clean and ready you can add those to your reservation.

**Date of minimum charge confirmation:** ________________

**Billing information** *(must be provided or reservations cannot be made):*
- ________________________________
- ________________________________
- ________________________________

Signature: ________________________________

**Notes and Charges:**