



# Salish Kootenai College- Student Housing Application

P.O. Box 70, Pablo, Montana 59855

FAX: (406) 275-4818

Questions? (406) 275-4827

housing@skc.edu

**Application Process:** Housing applications are ranked on a point system. Housing applications are **due and must be updated by May 5** of each year. In order to receive maximum points, applicants must submit the following:

- 1) This Housing Application by May 5
- 2) Copy of tribal I.D./Verification or First Generation Tribal Descendant Certification
- 3) A letter of interest stating why you are requesting student housing
- 4) A reference letter regarding previous rental experience or a character reference letter
- 5) Copy of transcripts showing G.P.A. from previous quarter.

LAST NAME		FIRST NAME	MI	Social Security Number - -	
CURRENT MAILING ADDRESS			CITY	STATE	ZIP CODE
Legal Home Permanent (LHP) MAILING ADDRESS			CITY	STATE	ZIP CODE
HOME PHONE NUMBER ( ) -		STUDENT CELL PHONE NUMBER ( ) -	EMAIL ADDRESS		
GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female	BIRTHDATE / /  AGE	WHAT IS YOUR DECLARED MAJOR?	WHAT IS YOUR PREVIOUS QUARTER G.P.A.? <b>ATTACH A copy of transcript</b>	When will you attend SKC?	
HAVE YOU BEEN A TENANT AT SKC STUDENT HOUSING? <input type="checkbox"/> YES <input type="checkbox"/> NO WHEN? _____		<input type="checkbox"/> Check here if you are <b>enrolled member</b> of a federally recognized tribe. <input type="checkbox"/> Check here if you are a <b>descendant</b> <input type="checkbox"/> Check here if you are <b>non-Indian</b> <b>ATTACH: A copy of Tribal I.D./Verification or Descendant Certification</b>			
I Have Special Accommodation Needs: <input type="checkbox"/> Yes <input type="checkbox"/> No Please attach a letter describing special needs together with confirmation from your physician/counselor.					

**Unit size preference:** Check all boxes below for the size unit(s) you are applying for. **\*Overpopulation of a unit is not permitted\***

Dorm \$825/quarter Includes utilities <input type="checkbox"/>	1 bedroom \$350/month utilities not included <input type="checkbox"/> max 2 person	2 bedroom \$400/month utilities not included <input type="checkbox"/> max 4 person	3 bedroom \$450/month utilities not included <input type="checkbox"/> max 5 person	4 bedroom \$500/month utilities not included <input type="checkbox"/> max 6 person
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**Family Housing (1 bedroom and larger):** If you are applying for family housing fill out the information below for everyone you would like to live in the unit. **Immediate family** must occupy the SKC Student Housing units. Policy states immediate family is defined as "spouse and children of head of household."

	Name	Date of Birth	Age	Relationship to Student	Check box if it applies for SKC
1					<input type="checkbox"/> Full Time SKC <input type="checkbox"/> Part Time SKC
2					<input type="checkbox"/> Full Time SKC <input type="checkbox"/> Part Time SKC
3					<input type="checkbox"/> Full Time SKC <input type="checkbox"/> Part Time SKC
4					<input type="checkbox"/> Full Time SKC <input type="checkbox"/> Part Time SKC
5					<input type="checkbox"/> Full Time SKC <input type="checkbox"/> Part Time SKC

Any student applicant who has acknowledged that **they are** or have acknowledged that **any member of their household** has been convicted with a felony or designated as a violent or a sexual offender must disclose their offense and have their application approved prior to residing on campus at student housing. **I or a member of my household has been convicted of a felony : \_\_\_yes \_\_\_no** If yes: Name \_\_\_\_\_  
Nature of crime \_\_\_\_\_ date of crime \_\_\_\_\_

**I or a member of my household has been designated as a violent or sexual offender: \_\_\_yes \_\_\_no**  
If yes: Name \_\_\_\_\_  
Nature of crime \_\_\_\_\_ date of crime \_\_\_\_\_

**IMPORTANT: PLEASE READ AND SIGN AT THE BOTTOM  
OF THIS APPLICATION BEFORE SENDING IN**

**SKC DOES NOT GUARANTEE YOU WILL RECEIVE HOUSING. IT IS YOUR RESPONSIBILITY TO SECURE YOUR HOUSING.**

To be considered for Salish Kootenai College Student Housing you must complete this application and return it to SKC Student Housing along with all items requested. Submit your application as early as possible prior to needing housing. [Applications will be ranked on a point system with completed application points given for applications received by May 5.](#)

**Housing applications will be ranked May 15** according to a point system. When a Unit becomes available the Housing Department will contact the applicant with the highest points for the size of unit. (Keeping in mind the first priority is filling to maximum occupancy.) The applicant will have 24 hours to present receipt for deposit or make arrangements for the deposit in order to claim and hold unit. **Dorm deposits are non-refundable.** For more information on this process and requirements contact the SKC Student Housing Department at 275-4832 or email to [housing@skc.edu](mailto:housing@skc.edu).

**Off Campus Housing List:** An off campus housing list and resource guide is available on our website, on the bulletin board outside the housing offices or by calling the SKC Student Housing Department (406) 275-4827.

I understand it is my responsibility to keep my address, phone and any other changes updated with the SKC Student Housing Department. Failure to do so may result in delays of housing.

I declare that I have read and understand the information in this application and that the information I have provided in this application for Salish Kootenai College Student Housing is true, and complete to the best of my knowledge. I hereby authorize Salish Kootenai College to obtain any and all information necessary for the purpose of verifying the statements made. Furthermore, I understand the falsification or omission of any information is grounds for disqualification of my application or termination of my rental agreement. **I understand that I must be a full-time student at all times to occupy Salish Kootenai College Student Housing.**

The SKC Student Housing Application is subject to change without notice.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Please keep a copy of this application for your files.**

SKC does not discriminate on the basis of race, ethnicity, national origin, gender, age or disability in admission or access to educational programs or college activities. Because SKC is a tribal college, some academic programs may have tribal preference policies explained in their admissions materials. Inquiries concerning Title VI, IX and Section 504 may be referred to: Rachel Andrews-Gould, Title IX Coordinator, [\(406\) 275-4985](tel:4062754985); or the Montana Human Rights Commission; 1236 Sixth Ave.; P.O. Box 1728; Helena, MT 59624; [406-444-2884](tel:4064442884) / [800-542-0807](tel:8005420807).