



Salish Kootenai College - Student Housing Application

P.O. Box 70, Pablo, Montana 59855
 FAX: (406) 275-4818

Questions? (406) 275-4827
 housing@skc.edu

Application Process: Applications to live in Student Housing are **due on May 5** of each year. Applications are ranked on a point system. In order to earn maximum points, applicants must enroll as full-time students at SKC and submit the following:

- 1) This Housing Application by **May 5**
- 2) Copy of tribal I.D./Verification or First Generation Tribal Descendant Certification
- 3) A letter of interest stating why you are requesting Student Housing
- 4) A reference letter regarding previous rental experience *or* a character reference letter
- 5) Copy of transcripts showing G.P.A. from previous quarter

For more information on eligibility for Housing and the application process, please read the "Qualifying for Housing" section of the Student Housing Handbook, available on the Housing website at housing.skc.edu.

Applicant Information

LAST NAME		FIRST NAME		PREFERRED NAME	MI	STUDENT ID NUMBER
BIRTHDATE / /	AGE	HOME PHONE NUMBER () -	CELL PHONE NUMBER () -	EMAIL ADDRESS		
CURRENT MAILING ADDRESS				CITY	STATE	ZIP CODE
HAVE YOU LIVED IN SKC STUDENT HOUSING BEFORE? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when?		WHEN WILL YOU ATTEND SKC? Quarter: <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring Year:		WHAT IS YOUR MAJOR?		WHAT IS YOUR PREVIOUS QUARTER GPA? ATTACH a copy of transcript
I Have Special Accommodation Needs: <input type="checkbox"/> Yes <input type="checkbox"/> No ATTACH a letter describing your needs. Additional documentation may be required.				<input type="checkbox"/> I am an enrolled member of a federally recognized tribe <input type="checkbox"/> I am a descendant <input type="checkbox"/> I am non-Indian ATTACH a copy of Tribal I.D./Verification or Descendant Certification		

Unit Preference

Check all boxes below for the size unit(s) you are applying for. ***Overpopulation of a unit is not permitted***

Dorm Units: - \$200 deposit - All utilities included	<input type="checkbox"/> Standard Dorm \$825/quarter	<input type="checkbox"/> Dorm w/ Private Bath \$925/quarter * Highly Limited Availability	<input type="checkbox"/> Honor Pods \$825/quarter * Juniors and Seniors Only * Cumulative GPA of 3.2 or above required * Pod kitchens and living rooms are mixed-gender
	I would prefer roommates who identify as: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Any gender / No preference		I identify as: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Another gender: _____

Family Housing Units: - \$300 deposit - Tenant pays utilities	<input type="checkbox"/> 1 bedroom \$350/month max 2 person	<input type="checkbox"/> 2 bedroom \$400/month max 4 person	<input type="checkbox"/> 3 bedroom \$450/month max 6 person	<input type="checkbox"/> 4 bedroom \$500/month max 7 person
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Family Housing Applicants: If you are applying for Family Housing, fill out the information below for everyone you would have live in the unit other than yourself. **Only immediate family may occupy SKC Student Housing units.** Immediate family is defined by Housing as the **spouse and children of Head of Household**, with exceptions on a *case-by-case* basis for adult family members who are *also* enrolled as full-time students at SKC. Children must be under the age of 18 **or** you must **ATTACH proof of the child's high school enrollment.**

	Name	Date of Birth	Age	Relationship to Student	Check if applicable
1					<input type="checkbox"/> Full Time SKC <input type="checkbox"/> Part Time SKC
2					<input type="checkbox"/> Full Time SKC <input type="checkbox"/> Part Time SKC
3					<input type="checkbox"/> Full Time SKC <input type="checkbox"/> Part Time SKC
4					<input type="checkbox"/> Full Time SKC <input type="checkbox"/> Part Time SKC
5					<input type="checkbox"/> Full Time SKC <input type="checkbox"/> Part Time SKC

Criminal Conviction

Any applicant who has acknowledged that **they** or **any member of their household** has been convicted of a **felony, repeated offenses, or designated as a violent or a sexual offender** must disclose their offense and have their application approved by a review committee prior to residing in Student Housing. The review committee will request additional documentation.

I or a member of my household has been:		If yes:	
Convicted of a felony	<input type="checkbox"/> Yes <input type="checkbox"/> No	Name:	Date of Crime: Nature of Crime:
Convicted of repeated offenses	<input type="checkbox"/> Yes <input type="checkbox"/> No	Name:	Date of Crimes: Nature of Crimes:
Designated as a violent or sexual offender	<input type="checkbox"/> Yes <input type="checkbox"/> No	Name:	Date of Crime: Nature of Crime:

**IMPORTANT: PLEASE READ AND SIGN AT THE BOTTOM
OF THIS APPLICATION BEFORE SENDING IN**

**SKC DOES NOT GUARANTEE YOU WILL RECEIVE HOUSING.
IT IS YOUR RESPONSIBILITY TO SECURE YOUR HOUSING.**

To be considered for Salish Kootenai College Student Housing, you must complete this application and return it to the SKC Student Housing Office. Submit your application as early as possible prior to needing housing. [Applications will be ranked on a point system with priority application points given for applications received by May 5.](#)

When a unit becomes available, the Housing Department will contact the applicant with the highest points for the size of unit. The applicant will have **24 hours** to present receipt for deposit or make arrangements for the deposit in order to claim and hold the unit. For more information on this process and requirements, please read the “**Qualifying for Housing**” section of the **Student Housing Handbook**, available on the Housing website at housing.skc.edu, or contact the SKC Student Housing Department.

Off-Campus Housing: An off-campus housing list and resource guide is available on the Housing website, on the bulletin board outside the Housing Office, or by calling the Housing Department.

I understand that it is my responsibility to keep my address, phone number, and any other changes updated and current with the SKC Student Housing Department.

I declare that I have read and understand the information in this application and that the information I have provided in this application for Salish Kootenai College Student Housing is true and complete to the best of my knowledge. I hereby authorize Salish Kootenai College to obtain any and all information necessary for the purpose of verifying the statements made. Furthermore, I understand the falsification or omission of any information is grounds for disqualification of my application or termination of my rental agreement. **I understand that I must be a full-time student at all times to occupy Salish Kootenai College Student Housing.**

The SKC Student Housing Application is subject to change without notice.

Signed: _____ Date: _____

Please keep a copy of this application for your files.

SKC does not discriminate on the basis of race, ethnicity, color, national origin, religion, sex, gender, gender presentation, sexual orientation, familial status, age, or disability in admission or access to educational programs or college activities. Because SKC is a tribal college, some academic programs may have tribal preference policies explained in their admissions materials. Inquiries concerning Title VI, IX and Section 504 may be referred to: Rachel Andrews-Gould, Title IX Coordinator, [\(406\) 275-4851](tel:406-275-4851); or the Montana Human Rights Commission; 1236 Sixth Ave.; P.O. Box 1728; Helena, MT 59624; [406-444-2884](tel:406-444-2884) / [800-542-0807](tel:800-542-0807).